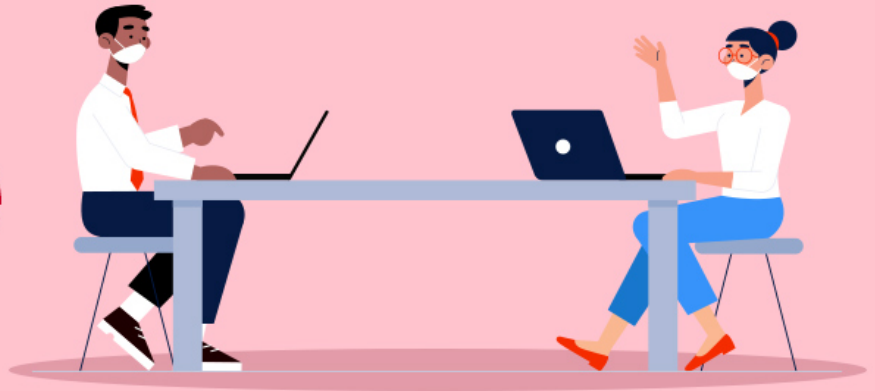


To be permitted from 21st Sept. 2020

Generic Preventive Measures



Physical distancing of at least 6 feet to be followed



Mandatory use of face covers/masks



Practice frequent hand washing with soap & use of alcohol-based hand sanitizers



Respiratory etiquette to be strictly followed



Self-monitoring of health by all & reporting any illness at the earliest



Spitting to be strictly prohibited



Installation & use of Aarogya Setu App, as far as feasible

To be permitted from 21st Sept. 2020

Institutions to Ensure the Following Arrangements



Online/distance learning continue
to be permitted



Higher educational institutions
conducting PhD or technical
programs requiring lab work to be
permitted by Department of Higher
Education

To be permitted from 21st Sept. 2020

Planning Before Reopening of Institutions

(1/4)



Only institutions outside the containment zones to be allowed to open



Students & staff living in containment zones not to be allowed to attend the institutions



All work areas including hostels, laboratories, etc. to be sanitized



Wherever skill based training on equipment is to be utilized, place equipment 6 feet apart or utilize outdoor space

To be permitted from 21st Sept. 2020

Planning Before Reopening of Institutions

(2/4)



Instead of biometric attendance, alternate arrangements for contactless attendance to be made



For ensuring queue management specific markings on the floor with a gap of 6 feet to be followed



Institute to display State helpline numbers, local health authorities numbers etc. for faculty/trainees/staff for emergencies

To be permitted from 21st Sept. 2020

Planning Before Reopening of Institutions

(3/4)



For air-conditioning/ventilation, the guidelines
of CPWD to be followed:



Air conditioning temperature to be in
the range of 24-30°C



Relative humidity to be in the range
of 40-70%



Intake of fresh air as much as possible



Cross ventilation to be adequate

To be permitted from 21st Sept. 2020

Planning Before Reopening of Institutions

(4/4)



Lockers of students to remain in use, physical distancing & regular disinfection to be maintained



Gymnasiums to follow Health Ministry guidelines



Swimming Pool to remain closed



Display signages, posters & standees on dos & don'ts

To be permitted from 21st Sept. 2020

Planning & Scheduling of Activities



Academic calendar to be planned to avoid overcrowding, congregation etc.



Academic calendar to promote a mix of regular & online teaching/training classes/assessments



Day-wise, time-wise scheduling of teaching/training activities to be done in a staggered manner



For practical activities in laboratories, maximum capacity per session based on redesigned spaces, to be planned accordingly



All employees at higher risk to take extra precautions & not be exposed to any front-line work

To be permitted from 21st Sept. 2020

Availability & Management of Supplies



Appropriate back-up stock of personal protection items like masks, visors, hand sanitizers etc. to be made available to the teachers & staff



Provide an adequate supply of thermal guns, alcohol wipes, soaps, IEC, etc.



Pulse oximeters to check oxygen saturation levels of any symptomatic person to be arranged



Proper disposal of used personal protection items & general waste in accordance with CPCB guidelines



Housekeeping staff to be trained about norms for waste management & disposal

To be permitted from 21st Sept. 2020

At the Entry & Exit Points after Opening of Institutions



Entrance to have mandatory hand hygiene & thermal screening provisions



Multiple/separate gates to be used for entry & exit



Only asymptomatic persons to be allowed in the premises. Symptomatic persons to be referred to the nearest health center



Posters/standees on preventive measures about COVID-19 to be displayed



Proper crowd management in the parking lots, corridors & elevators



Entry of visitors to be strictly regulated/restricted

To be permitted from 21st Sept. 2020

Conduct of Teaching Activities in the Classrooms



Seating arrangement to ensure a distance of 6 feet between chairs, desks etc.



Staggering of classroom activities, with separate time slots, to allow adequate physical distancing & disinfection of classroom premises



Academic scheduling to have intermix of regular classroom teaching & online teaching/assessments



Teaching faculty to ensure that they & students wear masks throughout teaching activities



Sharing of items like laptops, notebook, stationary etc. amongst students to not be allowed

To be permitted from 21st Sept. 2020

Conduct of Skill Based Training in Workshops/ Laboratories



Equipment to be disinfected
before each use



Ensure a floor area of 4m² per
person is available for working on
equipment/workstation



Members to sanitize their hands
before & after using training
equipment

To be permitted from 21st Sept. 2020

Activities in Common Areas



Physical distancing of 6 feet to be maintained



Person using common areas to use mask all the time



Canteens to remain closed as far as possible



E-Wallet, etc. to be promoted & cash transactions to be avoid

Transportation to & from the Institution



Proper physical distancing, sanitization of buses/
other transport vehicles to be ensured

To be permitted from 21st Sept. 2020

Hygiene and Sanitation (1/2)



Daily cleaning of the floors to be taken up



Provision of soap in toilets & hand sanitizers in other common areas to be ensured



Cleaning & regular disinfection of frequently touched surfaces before beginning & at the end of classes

To be permitted from 21st Sept. 2020

Hygiene and Sanitation (2/2)



Teaching materials, computers, etc. to be regularly disinfected with 70% alcohol swipe



Deep cleaning of all drinking/hand washing stations, washrooms & lavatories to be ensured



Students & staff to dispose of used masks in separate covered bins placed in class rooms & other common areas. The same to remain stored for 3 days & disposed of as dry general solid waste after cutting/shredding



Residential buildings to be sanitized regularly

To be permitted from 21st Sept. 2020

Risk Communication



Create awareness to ensure the students do not gather when leaving the institute & in their free



Create awareness on simple preventive health measures like hand & respiratory hygiene, physical distancing & wearing of masks



Ensure regular counselling for students reporting mental health issues



If anyone is sick, she/he to not come to institute & follow necessary protocols

Additional Considerations for Medical Postgraduate Students



PG medical students involved in COVID patient care & in essential non-COVID work to familiarize themselves with the Infection Prevention and Control protocol guidelines by Health Ministry

To be permitted from 21st Sept. 2020

Ensure Safe Stay at Hostels & Residential Complexes (1/2)



Nonlocal residents or students who don't have facility for online education to be prioritized for allotment of hostel rooms



Students coming from different locations to remain in quarantine for a period of 14 days before being allowed to attend classes



Screening of every boarder to be done before staying at the hostel

- Only asymptomatic to be allowed to join
- Symptomatic to remain in isolation facility at the institute, till they are seen by a doctor



Proper crowd management inside & outside hostel premises to be ensured

To be permitted from 21st Sept. 2020

Ensure Safe Stay at Hostels & Residential Complexes (2/2)



Gatherings/congregations continue to remain prohibited



In shared rooms/dormitories, beds to be placed at a distance of 6 feet

- Symptomatic student to be immediately given a single room & provided requisite medical care



Mess facility to follow physical distancing norms at all times. Staggering of meal timings to prevent overcrowding



Hostel to be out of bound for all persons except essential staff with known health status

To be permitted from 21st Sept. 2020

In Case a Student/Faculty/ Staff Develops Symptoms (1/2)



Place the ill person in a room or area where they are isolated from others



Inform parents/guardians as the case may be



Patient to remain isolated while wearing a mask till they are examined by a doctor



Immediately inform the nearest medical facility or call state/district helpline

To be permitted from 21st Sept. 2020

In Case a Student/Faculty/ Staff Develops Symptoms (2/2)



A risk assessment to be undertaken by the designated public health authority & accordingly further action be initiated



Disinfection of the premises to be taken up if the person is found positive



If there is clustering of cases in hostel/residential building, inform local health authorities